

# 『會計專才實習計劃2020』

## Professional Accountant Internship Programme 2020 Fact Sheet

### Industrial Attachment (IA)

IA, being an integral component of the Higher Diploma curriculum, enables students to experience the real-life workplace challenges through attachment in different companies and organizations. IA could facilitate student's transition from study to work by developing their team work, problem solving abilities, practical skills and appropriate work attitude and value. IA also enhances students' job readiness and employability.

### Employment

IA module is exempted from statutory minimum wage. Subject to employer's preference, IA can be **in or not in** the form of employment contract.

### IA Duration

In joining this Professional Accountant Internship Programme, student should achieve a minimum accumulated duration of 1 month. IA is a compulsory module and IVE is a body established under the Vocational Training Council Ordinance (Cap 1130), a local education institution specified in Schedule 1 to the Minimum Wage Ordinance. There is no restriction to the duration of internship, i.e. the 59 days "exempt student employment period" does not apply. However, there is a modular requirement of a minimum accumulated duration of 90 hours. IA can take place during term time or summer time (from July to August).

### **Allowance**

Company is encouraged to pay the students, as allowance, to cover the basic expenses within \$100 - \$200 per day.

### **Role of Employer/IA Provider**

Employer /IA Provider would assign a Company Mentor to the student to:

- allocate student to the post/job
- monitor student's work performance
- ensure a safe and supportive working environment
- advise feedback to student and IVE

### **Role of IVE**

IVE would assign an IA Supervisor to:

- liaise with Employer/IA Provider on the administrative arrangements of IA
- monitor the progress of student

### **Appreciation**

Employer /IA Provider would get an Industrial Attachment Partner Award (實習企業嘉許狀) at the closing ceremony of the Professional Accountant Internship Programme.

### **Enquiries**

For more information, please visit our websites:

- FAQ <https://www.vtc.edu.hk/html/en/partnership/faq.html>
- Higher Diploma in Accountancy <https://business.vtc.edu.hk/en/hdd.php?pc=ba124001>.

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