



創於 1913 年  
Founded in 1913

香港華人會計師公會  
The Society of Chinese Accountants & Auditors

(在香港註冊成立之有限公司)

(Incorporated in Hong Kong as a company limited by guarantee)

110<sup>TH</sup>  
ANNIVERSARY

## Workshop: A comprehensive guide to secretarial steps and procedures in fundraising for private limited companies

**Speaker: Ms. Gloria Ma**

16 September 2023 (SAT)

🔍 Course code 3123



### Workshop: A comprehensive guide to secretarial steps and procedures in fundraising for private limited companies (Course Code 課程編號: 3123)

**Highlights:**  
課程重點:

Two cases will be provided for discussion in the workshop. In both cases, a private limited company needs funding for business expansion or new project. Attendees are invited to provide options to the company concerned and advise on the procedures and documents required.

**Speaker(s):**  
講者:

**Ms. Ma Sau Kuen, Gloria**

Gloria used to work with a professional corporate service provider and an international accounting firm. She has extensive knowledge and experience in company secretarial from incorporation of a company, corporate restructure to closing down of a company.

**Chairman:**  
主持人:

**Ms. CY Chan**

*Chairman of SCAA Training Committee*

**Date:**  
日期:

16 September 2023 (Saturday)  
2023 年 9 月 16 日 (星期六)

**Time:**  
時間:

9:30 am – 12:30 pm  
上午 9:30 – 下午 12:30

**Format:**  
授課形式:

Face-to-face seminar 實體研討會 (Limited seats available 座位有限)

SCAA Premises (6/F, 88 Lockhart Road, Wanchai, Hong Kong)  
香港華人會計師公會 (香港灣仔駱克道 88 號 6 樓)

**Language:**  
語言:

Cantonese  
廣東話

**CPD hours:**  
CPD 時數:

3 hours  
3 小時

**Fee:**  
費用:

HK\$300 for full member/ affiliate/ members' staff/ student affiliate; HK\$400 for non-member  
華師正式會員/ 附屬會員/ 正式會員之僱員/ 學生會員，每位 HK\$300; 非會員，每位 HK\$400



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### Enrolment: 報名:

Online application is on a first-come, first-served basis. Please click [HERE](#) to enroll.  
研討會以先到先得形式於網上報名，請[按此](#)報名。

\*本會不設電話留位，報名以收妥支票為準。請完成網上表格連同支票寄回本會秘書處。

\*\*No seat can be reserved through telephone. Enrolment will be processed upon receipt of payment. Please be reminded to complete the online form and send together with your cheque to the Secretariat.

### Remarks: 備註:

#### Bad weather arrangement

This event may be cancelled or re-scheduled when typhoon no.8 or black rainstorm warning is hoisted. Please refer to our website [www.scaacpa.org.hk](http://www.scaacpa.org.hk) for the arrangement.

#### 惡劣天氣安排

八號風球或黑色暴雨警告信號生效時，課程將會延期舉行或取消。詳情請留意華師網站 [www.scaacpa.org.hk](http://www.scaacpa.org.hk) 公佈。

### Enquiry: 查詢:

SCAA Secretariat 華師秘書處

Tel 電話: 2869 6003

Email 電郵: [training@scaacpa.org.hk](mailto:training@scaacpa.org.hk)

Facebook: [www.facebook.com/scaacpa](http://www.facebook.com/scaacpa)

